



Portfolio Holder Report

The portfolio holder will make a decision on this item after seven days have elapsed (including the date of publication).

Report of:	Portfolio Holder	Date of publication
Mark Billington, Service Director People and Places	Cllr Roger Berry, Neighbourhood Services and Community Safety Portfolio Holder	14 March 2019

Motorhome Parking Review

1. Purpose of report

- 1.1 To report the findings of the motorhome trial and to make recommendations for the continuation of the facility and further improvements to the offer.

2. Outcomes

- 2.1 We will maximise commercial opportunities and improve the return from our assets.
- 2.2 We will attract investment to Wyre and support businesses to survive, grow and prosper.

3. Recommendations

- 3.1 That the Wyre Council's Off Street Car parking Order is amended to include overnight motorhome parking on the Central Car Park, Fleetwood FY7 6QE subject to the statutory consultation responses.
- 3.2 That, subject to the statutory consultation responses, improved signage directing motorhomes to the Central Car Park be installed at a cost of £450.
- 3.3 That the provision of toilet, water and sluicing facilities be explored.
- 3.4 That seven bays are clearly marked for motorhome use only at a cost of £375, preventing cars restricting access.

4. Background

- 4.1** As agreed by Cabinet on 12 July 2017 the council undertook a Motorhome Parking trial at Central Car Park Fleetwood (adjacent to the former kite shop) A safe off-street facility was then provided from October 2017 at a charge of £5 (inclusive of VAT) per night.
- 4.2** An assessment of the facility has been undertaken over the trial period with the following key findings:
- The parking facility has been made use of on over 50% of available days by at least one motorhome.
 - Peak usage was during May, June and July and at weekends and bank holidays, with another peak in October.
 - The RingGo payment scheme has been widely accepted after the initial setup.
 - The majority of payments have been for one night.
 - During the 12 month period between 1 January 2018 and 31 December 2018 429 individual users paid for 522 overnight stays.
 - Motorhome parking on the site has been welcomed by both users and Fleetwood residents with a number of positive reviews and no complaints to date.
 - Some improvements have been raised during the trial period a number of which are recommended for implementation.

5. Key issues and proposals

- 5.1** The motorhome trial has been successful and should be made a permanent facility on Central Car Park, Fleetwood.
- 5.2** That the recommended improvements to the overnight motorhome parking offer including toilet, water and sluicing facilities be investigated.
- 5.3** The seven motorhome bays will be clearly marked as being for this purpose only at a cost of £375 and the signage directing motorhomes to Central Car Park, Fleetwood will be improved at a cost of £450. These costs will be met from existing car park maintenance budgets.

6. Delegated functions

- 6.1** The matters referred to in this report are considered under the following executive function delegated to the Resources Portfolio Holder (as set out in Part 3 of the council's constitution): "To exercise all powers in relation to the provision and operation of off-street car parks which are not ancillary to another Council building the management of which is undertaken by another portfolio holder."

Financial and legal implications	
Finance	<p>The motorhome trial has been successful with a generated income of £2,610 (£2,175 net of VAT) over the 12 months from January 2018 – December 2018. This will now be reflected in our ongoing base budgets (£2,200 in 2019/20).</p> <p>The seven motorhome bays will be clearly marked as being for this purpose only at a cost of £375 and the signage directing motorhomes to Central Car Park, Fleetwood will be similarly improved at a cost of £450. These costs will be met from existing car park maintenance budgets.</p>
Legal	<p>Changes to restrict car parking in motorhome spaces will be incorporated into the new parking places order. This order will consolidate all existing orders into a new order which will need to be published and formally consulted on in accordance with the Road Traffic Regulation Act 1984. Any responses arising from the statutory consultation will be brought back before the Portfolio Holder for consideration.</p>

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	X
health and safety	x

risks/implications	✓ / x
asset management	✓
climate change	X
ICT	X
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

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List of background papers:		
name of document	date	where available for inspection
Car Parking Survey 2017 Consultation Results	11 May 2018	Wyre Council Website.

List of appendices

None

dems/ph/ne/0003pl